

## Harshala Tharangani Aluvihare

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### Residential Address:

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[Linked in](#)

PROFILE	<p>I consider myself to be a self-motivated person with a positive attitude towards everything. I always strive to achieve the best possible I can, given I have a strong sense of responsibility. I am dedicated, hardworking, enthusiastic and would really appreciate the opportunity to contribute in achieving your organizational goals.</p>	
PROFESSIONAL QUALIFICATIONS	 <p><b>University of Colombo</b> B.Sc in Physical science (Sp. Computational physics) 2010 – 2015</p>  <p><b>CIMA</b> Chartered Institute of Management Accountants</p> <p><b>CIMA</b> Achievers Lanka business school (Left with one OTQ paper and the final case study in the strategic level)</p>	
EXTRA CURRICULAR ACTIVITIES	<ul style="list-style-type: none"><li>• A senior prefect of Gothami girls' school</li><li>• A member of the creative writing circle and IQ core of Gothami girls' school</li><li>• A member of the physics society of Colombo university</li><li>• A member of the Rotaract club of Colombo university</li></ul>	

EXPERIENCE



**Business Analyst**  
**Metropolitan group of companies ( October 2018 – Present)**

- Ensure completeness and accuracy of data in both SAP & existing internally developed technical system as both of them are still operating parallel
- Coordinating users and development team regarding new system customizations and system issues
- Regular follow ups on pending tasks of development team
- Testing new SAP developments and obtaining user confirmation before making them live
- Testing the existing SAP features before a version upgrade or server migration
- Assisting users to adjust their business processes to match SAP system
- Regular comparisons on efficiency and effectiveness between SAP and internally developed technical system to present the management on success level of SAP implementation
- Training and supporting users to operate in SAP
- Communicating the users on progress of pending developments and supporting them to use development complete features till they fully adjust to carry out relevant operation or process through SAP system
- Training and supervising the interns to enter backlog transactions till SAP is fully operational among users



**Application Consultant (Business Analyst)**  
**Bileeta (June 2018 – October 2018)**

- Requirement gathering at the initial stage of client company's ERP implementation
- Consultation and creation of master files for the ERP system
- Acting as a communication point between the client and development team
- Ensuring the accuracy and completeness of solutions through testing s done in parallel to the development team
- Training the users in client company
- Preparing UAT documents, conducting UAT s with the client company and getting them confirmed
- Supporting the users until they get familiar with the system
- Attending system issues , bugs and other clarification questions of the client company on a continuous basis



### **Executive – Revenue Assurance**

#### **Hutchison Telecommunication (March 2016 – June 2018)**



- Identifying management concerns about certain business processes with regards to modifications, improvements and risk mitigation
- Studying the business processes by gathering information through discussions, process documents, system reports and databases
- Identifying the process issues, flows and their underlying root causes by analyzing the gathered information, reconciling reports, querying databases, scenario analysis, use case diagrams and workflow diagrams.
- Designing business solutions to the identified issues and giving appropriate contribution in developing them
- Documenting the business processes , their flows, issues, risks and solutions developed to address the management concerns
- Monitoring certain processes, systems and databases regularly to ensure their smooth flow , accuracy and consistency
- Reviewing the business processes regularly to maintain their aptitude to contribute business objectives and evolving business needs
- Testing the products both prelaunch and post launch to make sure they are error free
- Preparing independent revenue reports to check the accuracy of financial accounts and to identify the areas where the variances exist
- Analyzing those variances to find out the reasons and assisting the finance team to rectify them through better coordination with the IT team or by changing the accounting methodology



### **Junior Business Analyst – Business Intelligence**

#### **Goodhope Asia holdings (May 2015 – March 2016)**

- Collecting and Warehousing data
- Understanding the client's (internal departments, outsourced parties and overseas plantation companies) requirement and working closely with the development team in designing back end dashboards.
- Designing dashboards in oracle BI enterprise edition
- Analyzing data and Designing dashboards to meet client's requirement.
- Providing management information through the manipulation of existing data
- Automating the data capturing processes.
- Exploring new knowledge and communicating to the team

<p>EDUCATIONAL QUALIFICATIONS</p>	 <p>Gothami girls' school Colombo G.C.E A/L EXAMINATION (2009)</p> <p>Maths – 'C' , Physics – 'C' , Chemistry – 'C' , English – 'A'</p>  <p>Gothami girls' school Colombo G.C.E O/L EXAMINATION (2006)</p> <p>10 'A' s</p>	
<p>OTHER SKILLS</p>	<ul style="list-style-type: none"> <li>• Sound knowledge in working MS Office tools (MS Access, MS Excel, MS Word, MS PowerPoint)</li> <li>• Initiative, can deal with ambiguity, logical, independent thinking.</li> <li>• Good communication skills.</li> <li>• Flexible in approach to role / work conditions / place of posting &amp; willingness to change.</li> <li>• Planning and analytical skills</li> <li>• Sound Knowledge in Oracle BI enterprise edition</li> <li>• Sound Knowledge in SQL and working with TOAD</li> <li>• Knowledge in SAP BI and Tableau</li> <li>• Knowledge in JAVA, Matlab, C++, HTML , PHP, python and Netbeans</li> <li>• Knowledge in Visio</li> <li>• Sound knowledge in working with 'entution' ERP system</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<p>PERSONAL INFORMATION</p>	<ul style="list-style-type: none"> <li>• Full Name : Harshala Tharangani Aluvihare</li> <li>• Date of birth : November 8<sup>th</sup> 1990</li> <li>• Gender : Female</li> <li>• Civil status : Single</li> <li>• N.I.C : 908133587v</li> <li>• Nationality : Sri-Lanka</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<p>NONRELATED-REFEREES</p>	<p>References available upon request</p>	
<p>SIGNATURE</p>	<p>I declare that the information stated herein is true and complete. I understand that if it is subsequently discovered that any statements are false or misleading, will be liable to have my application disqualified or subsequently will be liable to be dismissed from the company.</p> <p>Yours truly,</p> <p>Harshala Aluvihare</p>	